AUTHORIZATION AGREEMENT FOR DIRECT TRANSFERS (ACH DEBIT)

Select Request Type (chose only one option):

☐ Start a New Recurring Direct Transfer
☐ Stop/Discontinue my existing Recurring Direct Transfer (allow 3 business days to take effect)
☐ Temporarily Defer my existing Recurring Direct Transfer   "Defer Until" Date: _____
☐ Modify the Amount, Financial Institution and/or Account of my existing Recurring Direct Transfer

Financial Institution to Debit

Debiting FI Name: _____

(ex: Bank of America, Wells Fargo, Pentagon Federal CU, USAA, etc…)

Name on Account: _____

Name **must** be Primary or Joint on Pima Federal CU Account

Routing Number: _____   Account Number: _____

☐ Savings   ☐ Checking

Pima Federal Account to Credit

Member Name: _____

Account Number: _____   Share/Loan ID: _____   ☐ Savings   ☐ Checking   ☐ Loan

Payment Amount and Frequency

Please select a Start Date that is at least 10 business days out for processing. We will send a pre-notification to the Financial Institution listed above to verify the account information before the 1st Payment is sent-if time is not allowed, the 1st Payment will not process until the next payment date based on the chosen frequency.

Transfer Amount: _____   Start Date: _____

Select Frequency:

☐ Weekly   *Occurs every 7 days from the Start Date*

☐ Bi-Weekly   ☐ Bi-Weekly (Skip First)   ☐ Bi-Weekly (Skip Last)

If there are enough days for 3 transfers in a month you can select if you want to skip the first or last transfer in the month, otherwise transfer will occur every 14 days.   ***NOTE:***
Skip First/Last is not an option for Loans with a Due Date based on 26 payments.

☐ Semi-Monthly   *Occurs twice a month*   Day 1: _____   Day 2: _____

☐ Monthly   *Occurs once a month on the Day selected in the Start Date*

Authorization

This authorization is to remain in full force and effect until Pima Federal CU has received notification from me. Such notification must be received at least three (3) business days prior to the scheduled payment date. If the notification is verbal, Pima Federal CU requires verification in writing to be received within 10 business days of my verbal notice. I certify under penalty of perjury that the foregoing is true and correct.

Member Signature: _____   Date: _____

Teller #/FC: _____   Date Scanned/Emailed: _____

FOR BACK OFFICE USE ONLY

Employee #: _____   Date Rcvd _____   Prenote Sent _____   Transfer Vrfd _____

Manager Approval (if needed): _____